



SMGS Exams – Code of conduct

- Students are expected to be **punctual** and **organised** and be in their allocated places at 08.35am each morning.
- Full uniform must be worn at all times.
- School bags to remain closed and placed under desks
- **A4 exam answer sheets will be supplied and all student details must be filled in clearly on each page.**
- Student seating arrangements in exam centres to be used and adhered to by all students.
- Students must remain seated and silent at the end of an exam, until all exam papers have been collected up.
- **A student may choose to study at home on a day where they have no exams, provided that a note of explanation in their journal is shown to the Principal or Deputy Principal, on the previous day. On all other days, students are expected to be in school as normal.**
- **A student who is unable to sit any exam has to inform their Year Head and discuss alternative arrangements**
- Study facilities are available for all exam students throughout the exams